



ST PIUS X COLLEGE

CHATSWOOD

IMPORTANT NOTES on some official COLLEGE POLICIES and PROCEDURES* as they apply to students.

1. GROOMING

- a) Students are to wear regulation College uniform – all items and complete details available from the Uniform Shop. A Blazer is to be worn during terms Two and Three and at designated formal, whole school functions.

Three significant elements are:

- black leather shoes that take a shine;
 - shirts that can be done up at the collar and
 - shorts or trousers (in season) that sit at the waist with a plain dark belt.
- b) Hair must be clean, tidy, gel-less, of natural colour, even grade and of a style and length unlikely to cause comment. Students who cannot respond will be sent home until they remedy the problem or may be asked to wear alternate collar and tie.
- c) Visible jewellery (including piercing keepers), piercings and tattoos are prohibited.

2. TRAVEL

- a) Students are to come straight to school and go straight home; there is some leeway for Seniors.
- b) If wishing to access the Chatswood CBD on leave or business they must obtain an EXIT PASS supported by a parental letter of permission/request.
- c) Students must check the preconditions (on the back) upon which bus and rail passes are issued. Breaches of some or any of these conditions may result in the withdrawal of the free travel pass by the College and/or the issuing agency.
- d) Common courtesy and Christian values dictate behaviour whilst traveling, e.g. giving up a seat for an adult etc. Students are our ambassadors in public and behaviour is checked by Senior Transport Monitors.
- e) Current policy is upon completion and lodgement of appropriate documents, Year 12s are permitted to drive (or in a legally limited number per vehicle be a regular passenger) in vehicles driven to and from school **ONLY, NOT** to excursions and similar College activities.

3. MEDICATION

The College clinic will **not** dispense non-prescribed/over the counter medications. Prescribed medications or self-medication can be monitored. Parents must contact the Clinic Supervisor and relevant Guidance Co-ordinator in the first instance.

4. MOBILE PHONES and LIKE ELECTRONIC APPARATUS

Students' mobile phones and like apparatus must be turned off during regular College hours (excluding Year 12 out in the CBD at lunchtime) unless being used for legitimate educational, in-class purposes. At the personal level, if there is a need to use a phone/device, a student should gain prior approval from relevant Guidance Coordinator or negotiate permission with the teacher.

The College does not accept any responsibility for mobile phones or like apparatus that students bring to school. It is strongly recommended and encouraged that students (where able) leave their mobile phone or like apparatus in their secured locker during school hours.


5. YARD SUPERVISION

The College advises that formal before-school supervision begins at 8.30am in the College yard. Earlier arrivals must remain in the main yard. The College Office and switchboard remain open till 4.00pm (9411 4733).

6. ADMISSION/PROGRESSION

Progression from year to year is not automatic and depends upon a student being of good standing and making sound academic progress. Students desirous of moving to Years 11 and 12 will be required to apply and re-enrol towards the end of Year 10. The College reserves the rights to review admission, progression and enrolment status of any student at ANY time when/if circumstances warrant.

7. ANTI-BULLYING CARD

 <p>St Pius X College Anti Bullying Card</p> <p>What are bullying behaviours?</p> <p>PHYSICAL: e.g. hitting, pushing, touching, kicking, vandalism VERBAL: e.g. yelling, swearing, name calling, gossip, threatening, ridiculing, put-downs EMOTIONAL: e.g. exclusion, hurting people's feelings, intimidation ICT: e.g. phone calls, texting, Cyber bullying</p>	<p>What can I do?</p> <ul style="list-style-type: none">Ignore it!Walk awayTell them clearly to stopGet helpConsider my behaviour – assert 'positive bystander' behaviour <p>Who can I talk to if I'm being bullied?</p> <p>Report it and seek help from Senior Mentors, Homeroom Teachers, Guidance Co-ordinators, Counsellors, Deputy Principal</p> <p>What are the possible consequences of Bullying? Continued bullying/harassment or the use of violence will lead to SUSPENSION and possible EXPULSION.</p>
--	--

*These can be checked in full detail by visiting the College website or contacting the relevant staff member responsible at the College.

ANTI-BULLYING POLICY

Bullying is:

Intentional – Unprovoked - Repetitive behaviour meant to hurt, exclude, or 'put down' someone, individually or in a group.

Bullying can be in looks, actions or words.

Bullying is not a joke. **It is unacceptable.**

Bullying could include: Name calling - Put downs – Teasing – Intimidation - Intentional exclusion – Swearing - Humiliating and ridiculing - Stand-over tactics - Spreading rumours - Hitting/punching - Misuse/ vandalism of property

You are encouraging and co-operating in bullying by:

Providing an audience; Not reporting; Not supporting someone who is being bullied; Passing on harassing notes or otherwise supporting 'bully' actions.

Remember: if you see bullying and you do not do anything about it you are guilty also.

If you are being bullied you can do something about it!

Here's what you can do:

Positive strategies to help counter bullying

Be assertive: let the bully know how you feel firmly and honestly

- Avoid situations which lead to bullying
- Consider your behaviour
- Control/overcome fear

Seek help from a trusted adult: parent, teacher, school counsellor

**REMEMBER:
IT IS OK TO TELL!**

How the College can help:

If you are being bullied, the College:

- Provides ways for you to report and talk about what is happening
- Provides counselling
- Gives advice on how to handle the situation
- Maintains confidentiality
- Listens sympathetically and carefully and takes you seriously
- Supports you
- Investigates reported incidents of bullying
- Brings victim and bully together to work the situation through

The message for bullies:

Consequences for bullies

- Interviewed by Year Co-ordinator and/or Deputy Principal
- Your parents/guardians are contacted
- Behaviour contract
- Counselling
- You will be involved with the victim in a 'work it through' process – you will have to listen to your victim's hurt
- Loss of privileges
- Detentions
- Suspension
- You might be asked to leave the school

If you are the bully, the College

- Provides counselling
- Helps you change your pattern of behaviour
- Supports you in your efforts to stop the bullying

GUIDELINES FOR MUFTI DAY CLOTHING/FOOTWEAR AND “NON SCHOOL UNIFORM” EXCURSIONS

- OHS/travel requirement – closed-toed shoes with socks (excluding canvas slip- on/moccasin styles)
- Weather/climate appropriate clothing/equipment: hat, rain/wind gear, boots (fieldtrips), sunscreen, drink bottle – as necessary.
- Collared shirt with sleeves (eg. polo style) or crew-neck T-Shirt (not singlet, hooded, frayed or “distressed”) and neat, casual shorts or pants.
- Minimal logos, slogans and advertising. Nothing that could cause offence.
- College sports bag/backpack required if nothing else specifically mandated. Bag/ backpack to match uniform requirement, e.g. School Uniform = Official College Bag (Backpack).
- Normal College Expectations regarding No visible jewellery, keepers, piercings, wrist bands etc.

Sanctions:

1. If uniform is an issue you MAY still be allowed on excursion but a detention will follow.
2. If footwear is an issue you WILL be excluded from the excursion.